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## **BOARD OF DIRECTORS WORK SESSION**

### **Tuesday, July 8, 2025**

### **Minutes**

#### **Call to Order/Pledge of Allegiance:**

President Cherie Gilmore-Forczak called the work session to order at 5:30 p.m. and led the pledge.

#### **Roll Call of Directors:**

Present were President Cherie Gilmore-Forczak, Vice President Rob Peters, Secretary Lono Waiwaiole, Treasurer Megan Rutz (by telephone), Director Cindi McCollough, Director Teri Sunell, Director Cheryl Wong and Administrator Yvette Curiel.

#### **New Business:**

##### *KCCA Board of Directors Handbook Refresher*

Yvette led a discussion of the duties of Board members, the guidelines for carrying out those duties and the hierarchy of the KCCA organization and responsibility relationships.

##### *KCCA Board of Directors Code of Ethics/Oath – Reaffirm as supplement to Code of Conduct*

Cherie led a discussion of the oath that is signed by “director(s), Board Member(s), or officer(s) of the King City Civic Association.”

##### *Political Events Policy/Townhall Overview*

The Board members discussed impressions of the town-hall meeting July 7 regarding political events in KCCA amenities and general thoughts on the subject. Consensus was reached to return to this issue for action during the regular Board meeting.

### Compliance Committee

Yvette led a discussion of the plan to reactivate the Compliance Committee, but consensus was reached to bring this topic back for further examination before advancing it to the Board for action.

### Fence Investigation Follow-up

Cheryl reported that after on-site examination of the issue, her conclusion is the matter is not a Board issue but rather a neighbor-to-neighbor dispute.

### Directors, Officers, Owners and Residents Board Meeting Rules

Yvette led a discussion of the rules “to ensure an orderly, respectful, and productive meeting.”

### Tree Trimming Request/Policy

Yvette led a discussion of a Tree Trimming Policy designed “to establish a consistent process for handling tree trimming, removal, or maintenance requests related to trees located on Association property or the golf course within KCCA.”

### **Adjournment:**

Teri moved that the work session be adjourned, seconded by Rob, passed by a vote of 7-0 and carried out by Cherie at 6:38 p.m.