

Clubs & Amenities Committee Meeting Minutes  
May 6, 2025, at 10:00am in the Crown Center

Present: Lono Waiwaiolo (chair), Valerie Schuyler, Patty O'Toole, Laurie Petrie, Gayle Waiwaiolo & Mary Delamater

- We discussed the use of KCCA facilities for political events. We recommend the attached policy. Lono will present it at the next BOD meeting.
- We discussed what to do when we get a room rental from the office and the fee is wrong. Lono will let them know when we see it.

In addition, we don't know if the current office staff have some of the tools we developed in the past to help with this (checklist, calculating spreadsheet). Mary will find those and send them to Lono, and he will pass them along to the office.

- We discussed rental of bowling green – the last policy we recommended was a non-starter. Now that we have a new director of golf operations, maybe it's time to start over? Lono will reach out to the new director to see about a joint meeting with C&A committee, Greens committee, and director to talk about what a policy should be, next steps, who should do what (e.g.; Greens develops rules of use for the green and C&A develops rental rules? Who administers, office or Pro Shop?)

Attachment: proposed rules for political events

Next meeting: Tuesday, June 3, 2025, 10am, Crown Center

Prepared by Mary Delamater, secretary

## Proposal for political rentals

Allowing members to rent rooms comes with the risk of damage to the rooms and/or their contents. To mitigate this risk, the Association charges a security deposit which it can withhold in the event of any damage.

A rental for a political event carries an additional risk of disruption to the community, such as complaints and hostility to the office, protest and hostility at the time of the event, and even threats of violence. To mitigate this further risk, we propose the Association add the following rules for rentals for political events:

- For the purposes of this policy, a rental for a political event is defined as a one-time rental focused on ideas or strategies of a particular group or party in politics.
- A political event requires an additional \$250 security deposit, for a total security deposit of \$500.
- The security deposit can be withheld in the event of any disruption from any source (for example, protestors show up at the time of the event and block member access to the facilities).
- A political event cannot be publicly advertised (for example, notices on NextDoor, ads in Tigard Life, flyers in local businesses) without express written consent from the Administrator.
- A political event must follow all other applicable rules, including the event rental rules and the prohibition on newsletter articles that advocate for positions.
- The Administrator determines whether an event is a political event according to this definition. The member renter can appeal this determination to the full Board.
- The Administrator determines whether the security deposit should be withheld due to disruption. The member renter can appeal this determination to the full Board.
- On rare occasions, the Administrator and the Board President can decide not to allow a political event if they determine there is a good chance that it will lead to disruption. This determination must be based on evidence, and the member renter can appeal this determination to the full Board.
- We recommend an exception for events with local elected representatives, such as town halls and constituent coffees, as we regard it as a benefit to our members to provide them access to their representatives.